

Application for
**Discretionary Learner Support Fund
(dLSF) 2011 – 2012**



Student Information Centre Canterbury College New Dover Road Canterbury Kent CT1 3AJ

Student Name.....Student ID No.....

Date of Birth.....Age on 31/08/11.....Telephone.....

Course Title.....

dLSF funding is available to FE students who may have difficulty attending or completing their course because of financial reasons.

Funding is limited and given to eligible students on a first come basis.

Funding may be taken back, reduced or withdrawn if your attendance or conduct is not satisfactory.

Funding, including Childcare, is limited to a maximum of £5000 per student per year.

Students in receipt of some benefits, such as Income Support or Housing Benefit, must declare any support received to the DWP.

Funding is not available for course fees, registration fees, payments to external bodies, mileage, childcare for students aged 16-19 or HE students.

Students in receipt of EMA are not eligible for dLSF funding.

Full details are available at www.canterburycollege.ac.uk

Meeting the Eligibility Criteria for Discretionary Learner Support Funding

- ✓ You are enrolled on a course of at least 6 consecutive weeks duration and totalling at least 12 guided learning hours per week
- ✓ Your yearly Household income, including all benefits, Tax Credits etc is below £20,817

Support applied for (please circle)

Childcare Travel Levy Essential Equipment Essential Books

Please tick as appropriate:

- I am applying for support **less than £500 total**. I have provided original bank statements for the past 3 months for all in my home working or in receipt of benefits. I agree to provide further proof of income and benefit if required by Canterbury College and I will repay all monies received if I do not provide evidence or if I do not meet the criteria. I have read the Guidance Notes on the College website or someone has read these to me.
- I am applying for support **over £500 total**. I have provided the following evidence of Household Income: original payslips and bank statements for the past 3 months from all in my home who are working, an original document from the provider of all benefits received if in receipt of Benefit, a current Tax Credit Award Notice if in receipt of Tax Credits

Student Signature.....Date.....

Signature of Parent or Guardian (if under 18).....

If you are under the authority of Social Services please attach a letter confirming this

This document is available in Large Print format or we can explain it to you

Please complete for support with TRAVEL if over 19 on 1/09/11 and living beyond 3 miles from College:

Daily Return Fare £.....BUS TRAIN PARK AND RIDE (please circle)

Please complete for support with TRAVEL or CHILDCARE*

Funding is not backdated for travel or payable for Holidays and Self Directed Study Weeks

Your Timetable	AM start	AM finish	PM start	PM finish	Total hours
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

Name of Child.....Age.....Date of birth.....

Name of Child.....Age.....Date of birth.....

Please tick details of care required	Breakfast Club	AM	PM	All day	After School Club
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

Name of Childcare Provider.....

Address.....Post Code.....

Ofsted registration number.....Telephone.....

Please complete for support (80% fundable) with EQUIPMENT

Essential equipment	Cost	Name of Supplier	Have you paid already? YES NO
	£		
	£		
	£		

Please complete for support (80% fundable) with LEVY

Course Name	Cost	Have you paid it already? YES NO
	£	

Please complete for support (80% fundable) with BOOKS*

Title	Author
ISBN	Cost
Title	Author
ISBN	Cost
Title	Author
ISBN	Cost

*Use more than one form if required

Personal Tutor's Signature to confirm above information **required here**.....