

# APPLICATION FOR 16-19 BURSARY 2011-2012



Student Information Centre, Canterbury College, New Dover Road, Canterbury, Kent CT1 3AJ

## CONFIDENTIAL

Student Name.....Student ID No.....

Date of Birth.....Age on 31/08/11.....Telephone.....

Course Title.....

- **The 16-19 Bursary may be awarded to eligible full time students facing financial barriers to staying in education.**
- **Support is in the form of Travel Passes, funding for course levies, essential equipment or books or regular cash payments of any unallocated balance. Funding is limited to the value of £1200 per applicant maximum and allocated on a first come, first served basis.**
- **Funding may be reduced, reclaimed or withdrawn if satisfactory attendance, academic performance or conduct is not maintained.**
- **Funding may not be backdated or paid in advance.**
- **Funding will cease upon withdrawal from College.**
- **Students in receipt of certain benefits, such as Income Support or Housing benefit, must declare any support received to the DWP.**

### Eligibility Criteria:

You must be aged under 19 as of 31/08/2011 and enrolled on a course of at least 12 Guided Learning Hours per week and the following should apply: (please tick which one)

- in Care
- a Care Leaver
- personally in receipt of Income Support
- disabled and receiving Employment Support Allowance and Disability Living Allowance

You must NOT be

- In receipt of EMA
- on an HE course (except Access)
- on an Apprenticeship
- in prison or young offenders institution

### Awards:

Applications will be considered by the discretionary Learner Support Fund Panel and you will be notified of the outcome in writing. Any payments will be made directly into your bank account each month by BACS transfer.

Pto

Bank Name.....Account Name.....

Account Number..... Sort Code.....

I have provided evidence to support my application in the form of: (please tick all that apply)

|                           |  |                             |  |
|---------------------------|--|-----------------------------|--|
| 3 month's bank statements |  | Tax Award Credit Notice     |  |
| 3 month's payslips        |  | Benefit Evidence            |  |
| Letter from DWP           |  | Letter from Social services |  |

You may collect your evidence after 10 working days from the LSF desk

Student Signature.....Date.....

Signature of Parent or Guardian (if under 18).....

Signature of Personal Tutor to confirm enrolment .....

This document is available in Large Print format

This document will be securely stored

**FUNDING TEAM TO COMPLETE**

|                                       | Yes                                      | No             |
|---------------------------------------|--|----------------|
| Letter from DWP seen                  |  |                |
| Letter from Social Services seen      |  |                |
| 3 months Bank Statements seen         |  |                |
| Tax Award Credit Notice seen          |  |                |
| Benefit Evidence seen (please circle) |  |                |
| Employment Support Allowance          | Disability Living Allowance              | Income Support |
| Income based Job Seekers Allowance    | Contribution Based Job Seekers Allowance |                |
| Other Benefit                         |  |                |

**APPLICATION APPROVED** Date.....

**APPLICATION DECLINED** Date.....

**APPLICATION PENDING / INCOMPLETE** Date.....

Date evidence collected by student .....

Student Signature confirming collection.....

**USE dLSF FORM TO RECORD SUPPORT ALLOCATED AND ATTACH**