

# CANTERBURY COLLEGE POLICY

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## CURRICULUM POLICY

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EFFECTIVE DATE:	December 2011
LAST REVIEWED:	December 2011
REVIEWED BY:	Garry Costain
NEXT REVIEW:	December 2013
POLICY LEAD:	Director of Curriculum & Quality

## **THE CURRICULUM POLICY STATEMENT**

The College curriculum will offer learners the opportunity to access a broad and balanced educational experience, designed to meet national and local priorities, which will equip them with knowledge and skills necessary for living and working in today's fast changing technological society.

**It is the policy of Canterbury College that:**

### **The Curriculum offered will**

1. Meet the individual development needs and aspirations of learners according to the learning policy and the inclusive learning strategy of the College.
2. Address national and local targets for education and training.
3. Meet local priority needs by providing relevant education and training for 14-19 year olds, adults, work force development and the community.
4. Provide learners with a full range of programmes of study and progression opportunities from pre-entry through to Higher Education.
5. Provide a broad and developing curriculum that offers choice to learners and meets the needs of local employers.
6. Provide learners with an entitlement curriculum consistent with the College Charter.
7. Provide learners with a curriculum that incorporates tutorial support, appropriate functional skills and enrichment activity.
8. Ensure that a variety of modes of delivery is provided to meet the needs of all learners, the local community and employers.
9. Be reviewed regularly and updated in line with new developments, and/or changes in awarding body specifications.
10. Receive priority support within staff development planning to ensure that teaching and learning and curriculum development are constantly reviewed and improved.
11. Be monitored annually through the College's Performance Review and Quality Management processes.

### **The Curriculum Policy will:**

12. Promote equality and diversity and be consistent with and complementary to all other College policies.

**The curriculum offered will:**

- 1. Meet the individual development needs and aspirations of learners according to the Learning Policy and the inclusive learning strategy of the College**
  - 1.1. There is a match between individual learners' needs and aspirations and the programmes of study and support offered.
  - 1.2. All teams will ensure a differentiated delivery of learning programmes.
  - 1.3. All learners will have an Individual Learning Plan which is supported by the tutorial system.
  
- 2. Address national and local targets for education and training**
  - 2.1. The curriculum offered at the College will extend participation in education, learning and training.
  - 2.2. The College curriculum offer will be responsive to such national initiatives as the engagement of those not in education, employment or training (NEETs), workplace learning and programmes for the unemployed
  
- 3. Meet local priority needs by providing relevant education and training for 14 - 19 year olds, work force development, adults and the community**
  - 3.1. The College will work in partnership with employers to deliver work force development in the local community.
  - 3.2. The College will provide a curriculum to raise achievement of young people.
  - 3.3. The curriculum should take account of the development of language, literacy, numeracy and functional skills
  
- 4. Provide learners with a full range of programmes of study and progression opportunities from pre-entry through to Higher Education.**
  - 4.1. Curriculum areas will, where available, provide programmes of study at all levels to allow progression opportunities for learners.
  - 4.2. Programmes of study will incorporate progression guidance as an essential requirement for all learners.
  
- 5. Provide a broad and developing curriculum that offers choice to learners and meets the needs of local employers**
  - 5.1. Planning and development of the curriculum will ensure that the offer represents an appropriate range of high quality education and training for students.
  - 5.2. Provision will be made for programmes of study to meet the needs of local industry and work force guided by national and local targets, local market information and stakeholder feedback.

- 5.3. Programmes will be developed and delivered both on and off-site to meet the needs of adult learners and the local community.
- 5.4. The College will work in collaboration with local schools to enhance the breadth of choice available to young people aged 14 – 19.
- 6. Provide learners with an entitlement curriculum consistent with the College Charter**
  - 6.1. All learners will be entitled to high quality teaching and learning which will encourage the development of skills required to become independent learners.
  - 6.2. All learners will be entitled to a coherent and soundly based curriculum which is responsive to the changing demands of the community.
  - 6.3. All learners will be entitled to individual advice and guidance.
  - 6.4. All funded learners will be entitled to access to additional learning support as required.
- 7. Provide learners with a curriculum that incorporates tutorial support, appropriate functional skills and enrichment activity.**
  - 7.1. All 16-18 year old full time learners will receive individual programmes of study, which incorporate the appropriate functional skills, enrichment opportunities and tutorial support.
  - 7.2. All work-based learners will receive individual learning programmes which incorporate tutorial programmes and the appropriate functional skills from the relevant Apprenticeship framework.
  - 7.3. All substantial part time learners will receive individual learning programmes that incorporate tutorial programmes and those elements of enrichment and functional skills that are appropriate to their programme of study.
  - 7.4. As part of enrichment and vocational development, full time learners will be encouraged to undertake work experience.
- 8. Ensure that a variety of modes of delivery is provided to meet the need of all learners, the local community and employers**
  - 8.1. Curriculum areas will provide a choice of study modes to increase access to teaching, training and education where relevant and appropriate to the needs of the student.
  - 8.2. Flexible learning will be available where possible through developing strategies such as e-learning.
  - 8.3. Curriculum areas will support the development of appropriate learning packages at sites other than the main site.
- 9. Be reviewed regularly and updated in line with new developments, and/or changes in awarding body specifications.**

- 9.1. Curriculum teams will regularly liaise with awarding bodies to ensure the curriculum delivery is in line with awarding body requirements and ensure awarding body specifications are current.
- 9.2. Curriculum teams will support the development of new curriculum qualifications in line with national initiatives and awarding body changes and developments

**10. Receive priority support within staff development planning to ensure that teaching and learning and curriculum development are constantly reviewed and improved**

**11. Be monitored annually through the College's Performance Review and Quality Management processes**

- 11.1. Part of the monitoring process will be to ensure that all courses are validated by an appropriate awarding body and fully meet the requirements of validation
- 11.2. All courses will be subject to the College's Annual Course Review process, which will feed into the College's self-assessment process
- 11.3. All courses will be subject to the College's triennial review process
- 11.4. All courses will be subject to monitoring by the College's Red Alert process

**The Curriculum Policy will:**

**12. Promote equality and diversity and be consistent with and complementary to all other College policies.**